

In-Take Questionnaire

Personal Information:

Name: _____ Date of Birth: ____/____/____
Last First M.I. Month Day Year

Address: _____

Cell Number: _____ Home Number: _____

Employed: ____ Yes ____ No Email: _____

Preferred Method of Contact: ____ Cell Phone ____ Home Phone ____ Email ____ Mail
Okay to leave: Text Message: Yes / No Okay to leave voicemail: Yes / No

Purpose of Investigation:

____ Adultery ____ Suspected Child Abuse/Welfare Check ____ Suspected Elderly Abuse
____ Suspected Other Type of Abuse ____ Criminal Defense ____ Traffic Accident
Investigation ____ Suspected Fraud (Worker's Comp./Insurance/Financial) ____ Suspected
Theft/Shoplifting/Vandalism ____ Suspected Employee/Employer misconduct ____ Suspected
Civil Rights Violation (need information for lawsuit/change policies/other) ____ Missing person
(will not accept assignment if purpose of stalking or other criminal purposes) ____ Victim
Protection Order (VPO) evidence

Upfront Fees and Retainer Requirement:

- Flat Chargeable Hours: \$50 per hour/ 4 hour minimum (this includes travel time to and from and conducting interviews with witnesses, or anyone involved in the scope of the case; computer time (research, completing agreed upon reports, reviewing video evidence and organizing it into useable video clips); collecting evidence (video scene, photographing scene, retrieving physical/trace/other evidence); taking evidence for analysis, if requested.
- Fees pertaining to retrieving public records: Vary based on the charge required and will disclosed and will need to be paid prior to retrieval of information (arrest records, book-in sheets, medical records {if HIPPA release is completed for which the records belong to}, court related documents, video surveillance {from any available source}, and any other fees associated with information needed (every opportunity will be taken for fee-free information gathering)
- Court Appearance (to testify to my reports/information gathered): \$200 per day

- Per Diem: \$100 per day (for any investigation activities requiring travel of over 90 miles from Oklahoma City (no specific starting point) to the location of the investigative activity using Google Maps)
- Lab Fees, Analysis Fees, and Misc. Fees: Will be disclosed and payment will be required before activity is initiated
- Surveillance Fees, in addition to the hourly flat rate fee: \$25 an hour

If you agree to the above fees and have 50% of the estimated cost for a nonrefundable retainer, we can start on the contract to officially become my “client”. Any documentation or questions pertaining to you, your identity, what information you seek, will not be disclosed without a court order signed and verified by a County-Level Judge, State-Level Judge, or any Federal Judge. If your case is extremely complicated, I may need 24-hours to consider and do a cost analysis before accepting your case. Otherwise, if you choose we can sign the contract today and I can immediately start your case after the nonrefundable retainer is paid. *There is no guarantee I will be able to provide you a favorable outcome. I will exhaust all resources to provide you with a professional and complete (to the best of my ability) investigation. You the client will “own” all relevant information to the investigation; therefore, I will only keep “booking” information pertaining to the case number and original of the invoice and receipts. The investigation results will be released upon final payment which will be due upon exit briefing.

Client Name: _____
Print Name

Signature: _____
Client's Signature

Date: _____

Investigator: Jonathan E. Pearson, LAPI

Signature: _____

Date: _____

Email completed document to chief@jpinvestigationsllc.net